



APPLICATION FOR STRATA SUBDIVISION CERTIFICATE

PART 1 Application and Site Details

<p>Type of Certificate Sought <i>Tick appropriate boxes</i></p>	<p><input type="radio"/> Strata subdivision certificate <input type="radio"/> Stratum subdivision certificate</p>
<p>Applicant</p> <p><i>It is important that we are able to contact you if we need more information.</i></p> <p><i>Please give us as much detail as possible.</i></p> <p><i>Note that a Building Contractor cannot be the applicant for a Construction Certificate or an Occupation Certificate</i></p>	<p>Mr Mrs Miss Ms Other</p> <p>Surname (or Company): _____</p> <p>Given names (or ABN): _____</p> <p>Address: _____ _____ State: _____ Post Code: _____</p> <p>Phone: (____) _____ Fax: (____) _____</p> <p>Mobile: _____ E-mail: _____</p> <p><i>Please ensure you sign the declaration in Part 3 of this application</i></p>
<p>Owner's Consent</p> <p><i>Every owner of the land must sign this form.</i></p> <p><i>If the owner is a company, an authorised director must sign the form.</i></p>	<p>Surname (or Company): _____</p> <p>Given names (or ABN): _____</p> <p>Address: _____ _____ State: _____ Post Code: _____</p> <p>Phone: (____) _____ Fax: (____) _____</p> <p>Mobile: _____ E-mail: _____</p> <p>As owner of the land to which this application relates, I consent to this application. I also consent for SWP staff to enter the land to carry out inspections relating to this application, as necessary.</p> <p>Signed _____</p> <p>Name and position: _____</p>
<p>Location of the Property</p> <p><i>We need this to correctly identify the land.</i></p>	<p>Address: _____ _____ Post Code: _____</p> <p>Real Property Description: _____ (eg. Lot/DP/Section, etc) _____ _____</p> <p><i>The real property description is mandatory, these details are shown on your rate notices, property deeds etc</i></p>

PART 2 Work Description

Description of Work	Strata Subdivision of building
Development Consent	Development Consent No: _____ Date of Determination: ____/____/____
Building Code of Australia Classification	BCA Classification: _____

PART 3 Declaration

ALL THE DETAILS SOUGHT IN THE CHECKLIST IN PART 5 MUST BE PROVIDED.

THE COMPLETED CHECKLIST MUST BE SUBMITTED WITH THIS APPLICATION. FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION OF AN ACCEPTABLE STANDARD WILL RESULT IN YOUR APPLICATION BEING RETURNED.

Declaration

If the applicant is a company or strata title body corporate, a director or authorised delegate must sign this declaration.

I apply for approval to carry out the development or works described in this application. I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

I also understand that if the information is incomplete the application may be delayed or rejected or more information may be requested. I acknowledge that if the information provided is misleading any approval granted 'may be void'.

Signature _____ Date: ____/____/____

PART 4 Checklist

Where relevant, have you provided/completed the following:

Yes

Not Relevant

- | Where relevant, have you provided/completed the following: | Yes | Not Relevant |
|---|-----|--------------|
| • 4 copies of subdivision plan | | |
| • Certificate on the subdivision plan required by a Registered Surveyor | | |
| • Copy of the Development Consent relating to this strata subdivision application | | |
| • Copy of any relevant Construction Certificate(s) issued for the building | | |
| • Copy of an Occupation Certificate issued for the building | | - |
| • Copy of the Section 73 Certificate for the building | | |
| • Compliance with all conditions of development consent | | |
| • Owners consent | | - |
| • Applicants signature | | - |

PART 5 Notes for Completing Application for a Strata Subdivision Certificate

The following information must accompany applications for a Strata Subdivision Certificate

- Four (4) copies of subdivision plan accompanied by a certificate on the plan in the relevant form by a Registered Surveyor.
- The Development Consent conditions together with stamped approved DA drawings are to be provided for our assessment of the development and record purposes.
- A copy of an Occupation Certificate issued for the building for which a Strata Subdivision Certificate applies.
- An identification survey prepared by a Registered Surveyor accompanied by a certificate, showing the building envelope in relation to all allotment boundaries.
- A Section 73 Compliance Certificate under the Sydney Water Act 1994.