

# Notice of Commencement

Notice of Commencement of building or subdivision work and appointment of Principal Certifying Authority under Environmental Planning and Assessment Act 1979 Sections 6.6(2)(c) and (e), 6.6(1)

## Part 1 - Development Details

### Applicant Details

Applicant's Name:

Applicant's Email:

Address:

State:

Suburb:

Postcode:

Phone:

Fax:

Mobile:

### Details of the Land to be Developed

Address:

State:

Suburb:

Postcode:

Lot No:

DP No. Section:

### Description of Work

Type of Work:

Description:

## Part 2 - Details of Development Approval

### Development Consent or CDC

Development Consent (DA No.) / Complying Development No:

Date of Determination:

### Construction Certificate

Construction Certificate No:

Date of Determination:

## Part 3 - Appointment of Principal Certifying Authority

### Details of the Principal Certifier

Please note that in the absence of any prior agreement we reserve the right to nominate the most appropriate member of our staff as the Principal Certifier.

Principal Certifier: **Steve Watson and Partners**  
Accredited Body: **Building Professionals Board**  
Accreditation no: **ABC17**  
Address: **Level 17, 456 Kent Street, Sydney NSW 2000**  
Phone: **(02) 9283 6555**

## Part 4 - Date of Commencement and Compliance with Conditions

### Compliance with Development Consent / Complying Development

Have all conditions required to be satisfied prior to the commencement of work been satisfied?

YES

NO

*Conditions may include payment of security, s 94 contributions, endorsement of building work plans by water supply authority*

### Home Building Act 1989 Requirements

**Note:** Only fill in this section if you are constructing a house, other dwelling or undertaking alterations or additions to a dwelling.

1. Are you an Owner-builder?

Yes, Owner-builder permit number?

**OR**

2. Will the work be carried out by someone licensed to do so?

Yes

Name of builder:

Contact Phone:

Contractor License No:

Attach **one** of the following documents to this notice:

- a)** Evidence that the licensed person is insured to carry out this type of work; or
- b)** A declaration (signed by each owner of the land) that the reasonable market cost of the labour and materials to be used is less than \$20,000

### Principal Contractor Details

**Note:** It is a NSW Government requirement that all Principal Contractor details are filled in, in full. Failure to provide information may result in this application being rejected, or delayed.

Principal Contractor  
(Company Name):

ABN:

Address:

Business Phone No:

Contact Person:

Contact Email:

Contact Mobile:

## Date work is to Commence

Date:

## Part 5 - Signatures

### Principal Certifier's Declaration

#### The Principal Certifier must sign the notice

Steve Watson and Partners acknowledge that they have been appointed by the applicant to carry out the role of the Principal Certifier for this development and acknowledge that they have seen evidence that the builder is licensed and insured, or that they have seen evidence that the building works are to be undertaken by a person with an owner-builder permit where required by the Home Building Act.

Name if signed on behalf of an accredited body corporate:

Signed:

Date Signed:

### Applicant's Declaration

If the applicant is a company or strata title body corporate, a director or authorised delegate must sign this declaration.

Enter your name if you are not the applicant:

In what capacity are you signing if you are not the applicant?

I apply for approval to carry out the development or works described in this application. I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

I also understand that if the information is incomplete the application may be delayed or rejected or more information may be requested. I acknowledge that if the information provided is misleading any approval granted 'may be void'.

I authorise Steve Watson and Partners to appoint an appropriate replacement Principal Certifier for this project, being an accredited staff member or wholly owned accredited body corporate as identified on the certification fee proposal for the project and to subsequently change amongst those certifiers, at its discretion.

Signed:

Date Signed:

## Part 6 - Privacy Policy

The information you provide in this notice is required under the Environmental Planning and Assessment Act 1979 if you are going to erect a building or carry out subdivision work. If you do not provide the information to the consent authority, you cannot commence the work. The information will be held by the consent authority and by the council (if the council is not the consent authority). Please contact the council if the information you have provided in this notice is incorrect or changes.