



STEVE WATSON & PARTNERS

BUILDING REGULATIONS CONSULTANTS AND CERTIFIERS
FIRE SAFETY ENGINEERS

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NOTICE OF COMMENCEMENT

Notice of Commencement of building or subdivision work and appointment of Principal Certifying Authority under Environmental Planning and Assessment Act 1979 Sections 86 (1)

PART 1 Development Details

Applicant Details

Surname (or Company): _____
Given names (or ACN): _____
Address: _____
Suburb: _____ State: _____ Post Code: _____
Phone: (____) _____ Fax: (____) _____
Mobile: _____ E-mail: _____

Details of the Land to be Developed

Address: _____
Suburb: _____ State: _____ Post Code: _____
Lot no: _____ DP No./Section: _____

Description of Work

Type of work: **Building Work** Description: _____

PART 2 Details of Development Approval

Complying Development Certificate

Complying Development No: _____
Date of Determination: ____/____/____

PART 3 Appointment of Principal Certifying Authority

Details of Principal Certifying Authority

Please note in the absence of any prior agreement we reserve the right to nominate the most appropriate member of our staff as the PCA.

Certifying Authority: **Steve Watson & Partners Pty Ltd**
Accreditation Body: **Building Professionals Board** Accreditation Number: **ABC 1**
Contact number: **(02) 9283 6555**
Address: **Level 5, 432 Kent Street, Sydney NSW 2000**

PART 4 Date of Commencement and compliance with conditions

**Compliance with
Complying
Development**

Have all conditions required to be satisfied prior to the commencement of work been satisfied?

 - Yes - No*(conditions may include payment of security, s 94 contributions, endorsement of building work plans by water supply authority)***Home Building Act
1989 Requirements****Note: Only fill in this section if you are constructing a house, other dwelling or undertaking alterations or additions to a dwelling.**

1. Are you an owner-builder?

 - Yes, Owner-builder permit number? _____**or**

2. Will the work be carried out by some one licensed to do so?

 - yes

Name of the builder: _____

Telephone Number: _____ Contractor License no. _____

Attach **one** of the following documents to this notice:

(a) Evidence that the licensed person is insured to carry out this type of work; or

(b) a declaration (signed by each owner of the land) that the reasonable market cost of the labour and materials to be used is less than \$20,000?

**Principal
Contractors Details***Required for all projects*

Name: _____

Company Name and ACN: _____

Address: _____

Contact Number: _____

**Date Work is to
Commence**

Date: ____ / ____ / ____

PART 5 Signatures**Principal Certifiers
Declaration****The Principal certifying authority must sign the notice**

Steve Watson and Partners acknowledge that they have been appointed by the applicant to carry out the role of the Principal certifying authority for this development.

Steve Watson and Partners acknowledge that they have seen evidence that the builder is licensed and insured, or that I have seen evidence that the building works are to be undertaken by a person with an owner-builder permit where required by the Home Building Act.

On behalf of Steve Watson and Partners: _____

Name: _____ Date: ____ / ____ / ____

**Applicants
Declaration****The applicant, or the applicant's agent must sign the notice**

Signature: _____ Date: ____ / ____ / ____

Name if you are not the applicant: _____

In what capacity are you signing if not the applicant: _____

PART 6 Privacy Policy

The information you provide in this notice is required under the *Environmental Planning and Assessment Act 1979* if you are going to erect a building or carry out subdivision work. If you do not provide the information to the consent authority, you cannot commence the work. The information will be held by the consent authority and by the council (if the council is not the consent authority). Please contact the council if the information you have provided in this notice is incorrect or changes.
